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**Date:** 3/3/2009 1:05 PM  
**Subject:** TxDOT's Electronic Lien Title (ELT) Project  
**Attachments:** Attachment doc.pdf

To: Tax Assessor-Collectors, Dealers, and Lienholders

Please review and distribute as appropriate.

TxDOT is approaching the pilot stage for a new electronic lien title (ELT) process. This process will allow participating lienholders to avoid the administrative burden of processing, filing, and storing paper titles by giving them the option of not receiving a paper title for vehicles they've financed.

The ELT process will suppress the printing and mailing of "hard copy" certificates of title for these lienholders unless a request is received from the lienholder or the vehicle owner (only after the lien is released). Until then, the official certificate of title will be the electronic title record held in TxDOT's Registration and Title Systems' database.

Our current plan is to begin the phased implementation of ELT statewide on May 29, 2009. The electronic title is optional for lienholders and requires each participant to provide electronic FTP internet file transfers and database updates. FTP internet file transfers and database updates are necessary to make the lien verification and lien release process electronic. The FTP file transfers will allow participating lienholders with an e-title to move away from paper lien releases. A certification process has been established to approve financial institutions who want to participate in the program.

#### DTA Vendor Software Changes

Dealer Title Application (DTA) vendors have been provided with the information they need to make modifications to their software. We are requiring those vendors to submit their new file layouts no later than March 20, 2009, so that TxDOT can certify they conform to the technical specifications of ELT.

#### Form 130-U Changes

Changes have been made to the Form 130-U (Application for Texas Certificate of Title) to accommodate an Electronic Title Request checkbox and Certified Lienholder ID No. These new fields have been added next to the current location for entering the "1st Lienholder Name". ELT participants will be provided and use this new form design during pilot testing.

Changes have also been made to form VTR-267 (Additional Liens Statement) to meet our new form standards. Two new items have been added. They are fields for the addition of a Certified Lienholder ID No. for both the 2nd and 3rd Lienholder Names.

The attached pdf document gives examples of the changes being made to form 130-U and the form VTR-267. The new forms' design approval is imminent. Once approved we will immediately distribute the revised form design to provide adequate time for users to complete any local reprogramming that may be needed prior to its statewide implementation.

Additional details of the electronic lien title project will be provided as we get closer to deployment.

If you have any other questions or need any additional information please contact your local Vehicle Titles and Registration Division Regional Office.

Thanks,

--Rebecca

Attachment

If you have any comments or suggestions concerning this VTR communication process, please contact your local VTR Regional Office.