APPLICATION FOR TEXAS CERTIFICATE OF TITLE

SHADED AREAS ARE TO BE COMPLETED BY THE SELLER

TYPE OR PRINT NEATLY IN INK

TAX OFFICE USE ONLY

Tax Collector _____ County _____

Date _____ Transaction Number _____

County Use Only

☐ SPV $ _____

☐ Appraisal Value $ _____

1. Vehicle Identification Number	2. Year	3. Make	4. Body Style

5. Model	6. Odometer Reading (Tenths)	7. Empty Weight	8. Carrying Capacity (lbs.)	9. Tonnage

10. Trailer Type ☐ Semi ☐ Full	11. Plate No.	12. Vehicle Unit No.

13. Applicant's/Additional Applicant's Social Security Numbers (See * below) or Federal Tax ID Number

_____

_____

_____

_____

☐ Statement of Fact for Non-Disclosure, VTR-171, Attached.

14. Applicant's/Owner's Name(s)

Address

City, State, Zip Code _____ County Name

14a. Registrant's Name

(Renewal Notice Recipient)

Address

City, State, Zip Code _____ County Name

14b. Vehicle Physical Location

City, State, Zip Code

15. Previous Owner's Name

Address

City, State, Zip Code

15a. GDN - Dealer Use Only

THIS MOTOR VEHICLE IS SUBJECT TO THE FOLLOWING FIRST LIEN

16. 1st Lien Date

1st Lienholder Name

Address

City, State, Zip Code

16a. Electronic Title Request? ☐ YES (16c cannot be checked)

16b. Certified Lienholder ID No.:

16c. Additional Lien(s)? ☐ YES (Attach Form VTR-267)

17. **FOR CORRECTED TITLE, CHECK REASON(S)** ☐ Change in Vehicle Description ☐ VIN ☐ Year ☐ Make ☐ Body Style ☐ Other ☐ No Change in Ownership ☐ Add Lien ☐ Remove Lien ☐ Odometer Brand ☐ Odometer Reading

18. **ODOMETER DISCLOSURE** - FEDERAL AND STATE LAW REQUIRES THAT YOU STATE THE MILEAGE UPON TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.

I, _____ , state that the odometer now reads _____ (no tenths).

** (Name of Seller/Agent)

THE MILEAGE SHOWN IS ☐ **A** - Actual Mileage ☐ **N** - Not Actual Mileage WARNING - ODOMETER DISCREPANCY ☐ **X** - Mileage Exceeds Mechanical Limits

** IF NO SELLER/AGENT, TITLE APPLICANT SHOULD CHECK ONE OF THE 3 BOXES ABOVE UNLESS NUMBER 6 INDICATES "EXEMPT."

MOTOR VEHICLE TAX STATEMENT

19. CHECK ONLY IF APPLICABLE

☐ I hold Motor Vehicle Retailer's (Rental) Permit No. _____ and will satisfy the minimum tax liability (V.A.T.S., Tax Code, §152.046 [c]).

☐ I am a Dealer or Lessor and qualify to take the Fair Market Value Deduction (V.A.T.S., Tax Code, §152.002 [c]).

20. DESCRIPTION OF VEHICLE TRADED IN (if any)	Year	Make	Vehicle Identification Number	20a. ADDITIONAL TRADE - INS? (Y/N)

21. SALES AND USE TAX COMPUTATION

☐ **(a) Sales Price ($ _____ rebate has been deducted)**	$	
(b) Less Trade - In Amount, Describe in Item 20 Above	$ ( )	
(c) For Dealers/Lessors/Rental ONLY - Fair Market Value Deduction, Describe in Item 20 Above	$ ( )	
(d) Taxable Amount (Item a. minus Item b./Item c.)	$	
(e) 6.25% Tax on Taxable Amount (Multiply Item d. by .0625)	$	
(f) Late Tax Payment Penalty ☐ 5% or ☐ 10%	$	
(g) Tax Paid to _____ (STATE)	$	
(h) AMOUNT OF TAX AND PENALTY DUE (Item e. plus Item f. minus Item g.)	$	

☐ $90 New Resident Tax - (Previous State) _____

☐ $5 Even Trade Tax

☐ $10 Gift Tax

☐ $65 Rebuilt Salvage Fee

☐ 2.5% Emissions Fee (Diesel Vehicles 1996 and Older > 14,000 lbs) _____

☐ 1% Emissions Fee (Diesel Vehicles 1997 and Newer > 14,000 lbs) _____

☐ Exemption claimed under the Motor Vehicle Sales and Use Tax Law because

_____

☐ $28 or $33 APPLICATION FEE FOR CERTIFICATE OF TITLE (Contact your County Tax Assessor-Collector for the correct fee.)

I HEREBY CERTIFY THAT ALL STATEMENTS IN THIS DOCUMENT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

22. _____ Signature of SELLER, DONOR, OR TRADER _____ PRINTED NAME (Same as signature) _____ Date

23. _____ Signature of PURCHASER, DONEE, OR TRADER _____ PRINTED NAME (Same as signature) _____ Date

RIGHTS OF SURVIVORSHIP OWNERSHIP AGREEMENT (MARRIED PERSONS)

WE, THE PERSONS WHOSE SIGNATURES APPEAR HEREIN, HEREBY AGREE THAT THE OWNERSHIP OF THE VEHICLE DESCRIBED ON THIS APPLICATION FOR TITLE, SHALL FROM THIS DAY FORWARD BE HELD JOINTLY, AND IN THE EVENT OF DEATH OF EITHER OF THE PERSONS NAMED IN THE AGREEMENT, THE OWNERSHIP OF THE VEHICLE SHALL VEST IN THE SURVIVOR.

NON-MARRIED PERSONS ARE REQUIRED TO EXECUTE A RIGHTS OF SURVIVORSHIP OWNERSHIP AGREEMENT FOR A MOTOR VEHICLE, FORM VTR-122.

_____ SIGNATURE _____ Date

_____ SIGNATURE _____ Date

WARNING: Transportation Code, §501.155, provides that falsifying information on title transfer documents is a third-degree felony offense punishable by not more than ten (10) years in prison or not more than one (1) year in a community correctional facility. In addition to imprisonment, a fine of up to $10,000 may also be imposed.

* **NOTE:** Transportation Code, §501.0235, REQUIRES that the applicant's social security number be provided when applying for a certificate of title. If the applicant does not have a social security number, Form VTR-171, Statement of Fact for Non-disclosure of a Social Security Number, must accompany this application. This information is requested for owner identification purposes.

GENERAL INSTRUCTIONS
APPLICATION FOR TEXAS CERTIFICATE OF TITLE

This form must be completed and submitted to your County Tax Assessor-Collector accompanied by any required application fee, supporting documents, registration fee if applicable, and any motor vehicle tax due. An application form may be reproduced or faxed; however, a completed form must contain original signatures to be accepted.

AVAILABLE HELP

- For assistance in completing this form contact your County Tax Assessor-Collector.
- For information about motor vehicle sales and use tax, or emission fees, contact the Texas Comptroller of Public Accounts, Tax Assistance Section, at 1-800/252-1382 toll free nationwide, or call 512/463-4600. (From a Telecommunication Device for the Deaf (TDD) ONLY CALL 1-800/248-4099, toll free nationwide or call 512/463-4621.)
- For title or registration information, contact your County Tax Assessor-Collector or the Texas Department of Transportation's Vehicle Titles and Registration Division at 512/465-7611. (From a Telecommunication Device for the Deaf (TDD) ONLY CALL 512/302-2110.)

NOTICE

With a few exceptions, you are entitled to be informed about the information TxDOT collects about you. Texas Government Code, §§552.021, 552.023, and 559.004 further entitle you to receive and review the information on request, and to request that the department correct any information about you that is deemed incorrect. Please contact the TxDOT Vehicle Titles and Registration Division, Customer Help Desk at 512/465-7611 for further details.

WARNING:

Any person who knowingly signs a false, joint statement is guilty of a felony of the third degree. (TEX. TAX CODE ANN., §152.101)

NOTICE

The sales and use tax must be paid to the County Tax Assessor-Collector within 20 county working days from the date of purchase or entry into Texas. The county will collect a $2.50 fee for transfer of current registration in addition to the title application fees and other applicable fees. If not currently registered, registration fees will be due.

If the amount paid for a used motor vehicle in a private-party transaction under Chapter 152, §152.0412, is equal to or greater than 80 percent of the standard presumptive value of the vehicle, tax is computed on the amount paid. If the amount paid for the vehicle is less than 80 percent of the standard presumptive value of the vehicle, tax is computed on the amount equal to 80 percent of the standard presumptive value, unless the purchaser establishes the value of the vehicle by obtaining a certified appraisal from an authorized dealer or licensed insurance adjuster. See 34 T.A.C. §3.79.

Diesel powered vehicles may be subject to the Texas Emissions Reduction Plan surcharge on the taxable amount.

If the tax or diesel emissions surcharge is paid from 1 to 30 calendar days late, a penalty of 5 percent of the tax will be charged; if more than 30 calendar days late, the penalty will be 10 percent of the tax. Minimum penalty is $1 (TEX. TAX CODE ANN., §152.066).

In addition to the late tax payment penalty, Transportation Code, §§520.031 and 520.032, provides for an escalating delinquent transfer penalty for failure to apply for title within 20 county working days from the date of title assignment. Submit this application, along with proper evidence of ownership, and a copy of valid proof of financial responsibility, such as a liability insurance card or policy as provided in Transportation Code, §502.153.

All new residents applying for Texas certificate of title and registration for a motor vehicle must file at the County Tax Assessor-Collector of the county in Texas where the applicant resides within 30 days of establishing residency. Texas law requires that all vehicles, previously registered and titled or registered in another state or country, be inspected for safety and the motor and serial number or vehicle identification number verified before such vehicles may be registered in Texas. These inspections must be made by State appointed Safety Inspection Stations who will then complete an out-of-state Vehicle Identification Certificate. This form must be submitted to the County Tax Assessor-Collector with your application for registration and certificate of title.