

(Letterhead)

Date:

Notice of Intention to File Mechanic's Lien

To:

Notice is hereby given that the following:

- **(Insert:** Name and contact information for mechanic or repair facility requesting lien)
- **(Insert:** Physical address of property at which repairs were made)
- **(Insert:** Taxpayer ID or employer ID of mechanic/repair facility. If unavailable must provide Social Security Number.)

Intends to file a Mechanic's lien for **(Insert:** dollar amount here), on the motor vehicle owned by you that was left for repairs and is currently located at **(Insert:** physical location of vehicle). The legal description for said vehicle is as follows:

- (Vehicle make)
- (Model)
- (Year)
- (VIN)

The filing of said lien, pursuant to section 70.001 and 70.006, Property Code, is for the purpose of securing payment of amounts due for repairs within the last 30 days, in accordance with the attached signed work order agreement entered into on **(Insert:** Date work order was signed) between you and the aforementioned. You should have already received their notice regarding their lien request. Please be aware, if you fail to either pay the charges, or file a lawsuit challenging the charges, before the 31st day after the day on which the notice of the amount of charges was mailed or published by the holder of the mechanic's lien, this vehicle may be subject to public sale to apply proceeds to the charges.

If you have any questions or need additional information or if you wish to protect your interest in this vehicle, we suggest you immediately contact the holder of the mechanic's lien listed above to prevent the sale of your motor vehicle through a mechanic's lien foreclosure. If unable to contact the mechanic as listed above, please notify this office immediately but no later than the 31st day deadline.

Sincerely,

Enclosures: Copy of Mechanic Lien Letter
Copy of signed work order

cc: Lienholder
Owner(s)