



August 1, 2011

Registration and Title Bulletin #036-11 General Information

TO: All County Tax Assessor-Collectors

SUBJECT: HB 252, Proof of Residency for Texas Homestead Exemption

PURPOSE

To notify you of documentation requirements related to the filing of a homestead exemption.

DETAILS

HB 252, 82nd Texas Legislature, amends the Texas Tax Code, Section 11.43, by requiring persons applying for a homestead exemption to submit specific documents, one of which is a copy of the applicant's vehicle registration receipt as proof of address. The applicant's address on the vehicle registration receipt must match the address of their driver's license or state-issued identification card and correspond to the address for which the exemption is being claimed.

COUNTY ACTION

For currently registered vehicles, if a customer requests an address change and a copy of their vehicle registration receipt, you should change the address in the Duplicate Receipt Event and issue the Duplicate Receipt. As a reminder, a Duplicate Receipt can only be issued on a vehicle with current registration.

For vehicles with expired registration, if a customer requests an address change and needs a copy of the vehicle registration receipt, a Vehicle Inquiry Receipt can be issued. County personnel should process the address change in conjunction with an inquiry so the customer leaves with receipt in-hand. Make the address change(s) in the Address Change Event (no receipt will print) and then access the Inquiry Event (selecting "Same Vehicle") to print the Vehicle Inquiry Receipt.

We recommend that you coordinate with your local Appraisal District to ensure that they will accept a Vehicle Inquiry Receipt on a vehicle with expired registration in lieu of an actual Duplicate Receipt.

CONTACT

If you need additional information, please contact your local TxDMV Regional Service Center.

Sincerely,

A handwritten signature in blue ink that reads "Randy Elliston".

Randy Elliston, Director
Vehicle Titles and Registration Division